

SECTION 2 POLICIES AND PROCEDURES**MTCM NON-BILLABLE ACTIVITIES****MTCM NON-BILLABLE ACTIVITIES (CONT'D.)**

- Rendering services on behalf of a beneficiary after death
- DJJ required probation contacts and/or activities
- Rendering MTCM services for adjudicated juveniles who have not been placed on formal probation, parole, or under a diversion contract
- Rendering services as MTCM components that are mandated functions required by another payer source (*i.e.*, an assessment that has been completed as a program intake requirement). A treatment plan that covers court mandated services only should not be the basis for MTCM services
- Rendering services provided as administrative case management including Medicaid eligibility determination, intake processing, and preadmission screening for inpatient care
- Performing utilization review and prior authorization for Medicaid
- Rendering services for foster care programs, such as, but not limited to, the following:
 - Research gathering and completion of documentation required by the foster care program
 - Assessing adoption placements; recruiting or interviewing potential foster care parents
 - Serving legal papers; home investigations; providing transportation
 - Administering foster care subsidies
 - Making placement arrangements
- Rendering the actual or direct provision of medical services or treatment:
 - Training in daily living skills
 - Training in work skills and social skills
 - Grooming and other personal services
 - Training in housekeeping, laundry, cooking
 - Individual, group or family therapy services

SECTION 2 POLICIES AND PROCEDURES**MTCM NON-BILLABLE ACTIVITIES****MTCM NON-BILLABLE ACTIVITIES (CONT'D.)**

- Crisis intervention services
 - Diagnostic testing and assessments
- Rendering services which go beyond assisting individuals in gaining access to needed services:
 - Paying bills and/or balancing the beneficiary's checkbook
 - Completing application forms, paperwork, evaluations and reports including applying for Medicaid
 - Escorting or transporting beneficiaries to scheduled medical appointments
 - Providing childcare so the beneficiary can access services
 - Shopping or running errands for the beneficiary
 - Delivering groceries, medications, gifts
 - Reading the mail for the beneficiary
 - Setting up the beneficiary's medication
- Providing transportation to and from appointments for the beneficiary
- Using MTCM codes for billing when the beneficiary does not meet the criteria for one of the nine target populations
- Beneficiary Outreach activities in which a state agency or other provider attempts to contact potential beneficiaries of a service do not constitute MTCM services.
- Performing administrative functions for beneficiaries under the Individuals with Disabilities Education Act (IDEA) such as the development of an Individual Education Plan and the implementation and development of an Individual Family Service Plan for Early Intervention Services
- Rendering MTCM services when there is no CMP in place
- Rendering MTCM services and not enrolled as a South Carolina MTCM provider